



WINDSOR SEVERANCE FIRE RESCUE

100 N. 7th Street • Windsor • Colorado • 80550
970-686-2626

REGULAR BOARD MEETING

100 N 7th St

Wednesday, March 18, 2026 / 6:00pm

MEETING MINUTES

I. CALL TO ORDER

- a. Pledge of Allegiance

II. ROLL CALL

- a. Board Directors Rosen, Medhurst, Lutz, Hansen (absent, excused), and Rea. Chief Angermuller, Deputy Chief of Administration Dykstra, Chief Friedrichsen, Chief Greer, JVG Financial Director Gabe Buldra, Logistics Manager Travis Chapman, and members of the public were present at the meeting.

III. APPROVAL OF AGENDA

- a. Director Lutz submits a motion to approve the agenda as presented, Director Rosen seconds, all "Aye". Approved.

IV. REGULAR BOARD MEETING

- a. Public Forum:

- i. Public Comments

This portion of the meeting is provided to allow the public to present comments or concerns not listed/related on the agenda. The public may speak on any agenda item during the meeting at the onset of the agenda item. The public comment period will be limited to three (3) minutes. Respectful communication is welcomed; outbursts, interruptions, and personal attacks will not be tolerated. Interaction with the Board of Directors is inappropriate. If further discussion is needed, the topic or concern may be placed on a future agenda.

1. Public Comments – None

- b. Consent Agenda – Discussion/Possible Actions:

The Consent Agenda is intended to allow the Board to spend its time and energy on the important items on a length agenda. Administration recommends approval of the Consent Agenda. Anyone may request an item on this agenda to be "pulled" off the Consent Agenda and considered separately. Agenda items pulled from the Consent Agenda will be considered separately under Pulled Consent Items. Items remaining on the Consent Agenda will be



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approved by the Board with one vote. The Consent Agenda consists of items of no perceived controversy and routine administrative actions.

- i. February 11, 2026, Regular Meeting Minutes
- ii. February 23, 2026, Special Meeting Minutes

Director Rosen submits a motion to approve the Consent Agenda, Director Rea seconds, all "Aye". Approved.

c. Financial Report and Updates

- i. Discussion/Possible Action: Approval of February 2026 Monthly Financial Report/Bill Ratification

JVG Financial Director Gabe Buldra recapped key points for February 2026: Total Revenue for February was \$263,980 which is \$58,270 under budget; Tax Levy Revenue for February was \$177,970, which is \$21,571 under budget driven by under collection of taxes for the period; Non-Tax Levy Revenue for February is \$86,009, which is \$36,699 under budget driven by Interest and Plan Reviews & Inspections; Total Expenses for February were \$1,006,253, which is \$164,303 under budget; Personnel Costs under budget by \$89,216, driven by regular wages and overtime wages; Vehicles & Equipment under budget by \$38,874, driven by PPE costs being less than what was anticipated; Total Revenue Year-to-Date is \$312,314, which is under budget by \$72,643; Total Expenses Year-to-Date is \$2,001,760, which is \$270,155 under budget; Total Cash is \$23,296,696, which is \$193,270 less than this time last year. Expenses: Personnel at 91%, Operational at 6%, and Managerial and Grant at 3%; currently at 13% of budget through February with 87% remaining.

Director Rea submits a motion to approve the February 2026 Monthly Financial Report/Bill Ratification, Director Lutz seconds, all "Aye". Approved.

- ii. Information Only: GFOA Certificate

Finance Director Gabe Buldra shared that WSFR was awarded the GFOA certificate for excellence in financial reporting for the budget year 2024.



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d. District Update

Chief Friedrichsen provided updates on impact fees, the awards banquet, and other CRRD activities.

Chief Greer provided updates on the Battalion Chief bootcamp and other Training Division activities.

Chief Dykstra provided updates on the NERIS implementation, budget overviews with the shifts, projection planning models, and other administrative activities.

Logistics Manager Travis Chapman provided an update on vehicle purchases and outfitting, earpieces for line staff, and other logistic activities.

Chief Angermuller recognized a group of staff members for their contributions and efforts to WSFR and outside agencies.

The Board of Directors expressed thanks for all of the efforts and contributions.

e. Old Business

f. New Business

i. Information Only: Center of Public Safety Excellence Conference Recap

ii. Information Only: Annual Accreditation Compliance Report

iii. Discussion/Possible Action: Adopt Wildland Resiliency Code Resolution 2026-02

Chief Friedrichsen provided information on the Wildland Resiliency Code.

Director Lutz submits a motion to approve Resolution 2026-02 to Adopt the Wildland Resiliency Code as presented, Director Rosen seconds. Roll Call. All "Aye". Approved.

iv. Discussion/Possible Action: Approve Vendors from RFPs for Training Facility Project

Dan Spykstra provided information to the board on the vendor selection process for the training center project.

The Board of Directors asked for clarification on the contracts and the need to scale back the projects if needed.

Director Medhurst joined the meeting at 7:05 pm.

Director Lutz submits a motion to approve Infusion Architects to provide design team services for the Training Facility project, Director Rea seconds, all "Aye". Approved.



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Director Lutz submits a motion to approve Forge Fire & Company to provide and construct the live burn training tower for the Training Facility project, Director Rea seconds, all "Aye". Approved.

Director Lutz submits a motion to approve Fransen Pittman to provide Construction Manager at Risk services for the Training Facility project, Director Rea seconds, all "Aye". Approved.

Director Lutz submits a motion to approve President Rosen to sign the 3 training center contracts after legal has approved the contracts. Director Rea seconds, all "Aye". Approved.

- v. Discussion/Possible Action: Declare 2015 Ford Transit Van (2015-3) Surplus

Director Lutz submits a motion to declare the 2015 Ford Transit Van (2015-3) Surplus, Director Rea seconds, all "Aye". Approved.

- vi. Discussion/Possible Action: Declare 2012 F-150 (2012-3) Surplus

Director Rea submits a motion to declare the 2012 F-150 (2012-3) Surplus, Director Lutz seconds, all "Aye". Approved.

- vii. Discussion/Possible Action: Approve Purchase Order 2026-43 to Ryder Vehicle Sales for 2018 International Box Truck for \$72,289

Director Lutz submits a motion to approve PO2026-43 to Ryder Vehicle Sales for a 2018 International Box Truck for \$72,289, Director Rea seconds, all "Aye". Approved.

- g. Board of Directors Items

V. ADJOURNMENT

Director Lutz submits a motion to adjourn the March 2026 Regular Board Meeting, and Director Rea seconds. All "aye". Approved.