

<b>Policy:</b> Retail Christmas Tree Sales	<b>Effective Date:</b> 9/1/2019	<b>Revised:</b> 08/01/2019
<b>Policy Number:</b> FP001	<b>Section:</b> Fire Prevention	<b>Prior Policy Number:</b> N/A
<b>Department:</b> District	<b>Initial Policy Date:</b> 11/01/2011	<b>Prior Effective Date:</b> 11/01/2011

**Purpose:**

The purpose of this policy is to provide a method of assuring a reasonable degree of fire safety for the purchasing public at Christmas tree sales outlets within the jurisdiction of Windsor Severance Fire Rescue (WSFR). This policy is based on the *2018 International Fire Code (IFC)*, current WSFR amendments to the 2018 IFC and all other applicable safety regulations. It is the responsibility of the Retailer to become familiar with the requirements of this policy and comply with provisions. It is the responsibility of WSFR staff members to assure compliance with this policy. This policy is general in nature and may not be all inclusive of all codes that may apply. For questions about this policy, contact WSFR at 970.686.2626.

**Procedure:**

*Indoor Storage*

- **The indoor display** of highly combustible goods in main exit access aisles, corridors, covered and open malls, or within 5 feet of entrances to exits and exterior exit doors is prohibited where a fire involving such goods would rapidly prevent or obstruct egress.

*Outdoor Storage*

- **Storage of combustible materials** shall not be located within 10 feet of a lot line.
- **Combustible materials** stored, displayed or handled outside of buildings shall not be stored or displayed under eaves, canopies, projections or overhangs that are protected by an automatic sprinkler system.

*Operational Requirements*

- **“No Smoking within 25 feet” signs** shall be posted on each side of the sales area.
- **Ignition sources** shall be eliminated within 25 feet of the retail tree outlet.
- **Parking is prohibited** within that 25 feet of the storage and display area.
- **Temporary wiring for electrical power and lighting** installations shall meet the applicable is allowed for a period not to exceed 90 days. Temporary wiring methods shall meet the applicable provisions of *NFPA 70-National Electrical Code*.
- **A minimum 2A 10 B:C portable fire extinguisher**, displaying a current inspection tag shall be on site and located readily available.
- **Retail outlets failing to comply** with the fire safety regulations of the 2018 IFC, WSFR policies or operating in a dangerous or unsafe manner, may be required to stop work until hazards are corrected by order of the Windsor Severance Fire Rescue.
- **Inspections** will be done on an as needed basis and or if complaints are submitted.